

**ROSEBUD SIOUX TRIBAL
ORDINANCE No. 86-13**

**Rosebud Sioux Tribal Council
Rules of Order**

Be it ordained by the Rosebud Sioux Tribal Council that the following ordinance regarding rule of order while the Council is in session is hereby adopted, including these sections:

SECTION A.	PURPOSE OF MEETINGS
SECTION B.	AGENDA FOR MEETINGS
SECTION C.	GETTING THE FLOOR
SECTION D.	PROCESSING A MOTION
SECTION E.	MAKING AMENDMENTS
SECTION F.	RULES OF DEBATE (DISCUSSION)
SECTION G.	PRIORITY MOTIONS
SECTION H.	MINUTES
SECTION I.	ENFORCEMENT AND PENALTIES
SECTION J.	PRIORITY IN ENFORCEMENT
SECTION K.	RECISSION OF REVIOUS RULES
SECTION L.	AMENDMENTS TO THIS ORDINANCE

SECTION A. PURPOSE OF MEETINGS

The preamble of the Tribal Constitution has seven purposes which shall be applicable to tribal meetings:

1. To establish a united tribal organization.
2. To establish justice.
3. To insure tranquility.
4. To enjoy the blessing of freedom and liberty.
5. To conserve our tribal property.
6. To develop our common resources.
7. To promote the best welfare of the present generation and our posterity, in education and industry.

SECTION B. AGENDA FOR MEETINGS

The agenda for a regular or special meeting shall be as follows, unless noted otherwise:

1. **Meeting Time:** All meetings, unless otherwise specified, shall begin at 10:00 a.m., and if there is no quorum present at that time, the Presiding Officer of the Rosebud Sioux Tribe shall have Executive Authority to establish an alternate time or times for the Tribal Council meeting to commence on each prescribed meeting day.

Cancellation of the day's meeting shall be at the discretion of the Presiding Officer.

2. **Called to Order:** Presiding Officer stands and announces: "This meeting of the Rosebud Sioux Tribal Council will now come to order. Secretary will call the roll."
3. **Roll Call:** Secretary calls the roll of the Council officers and members, and announces the number present either making or lacking a quorum.
4. **Invocation:** Presiding officer shall call upon an individual present to give the invocation.
5. **Excused from Meeting:** Presiding Officer asks if there are any requests from Council members to be excused from this or prior meeting.
6. **Minutes (Regular meetings only):** Presiding officer announces that the minutes of previous meetings have been distributed, and asks the Council Officers and members to state any corrections, deletions or additions to the minutes. Upon "The minutes stand approved as printed (or corrected)."
7. **Approval of Agenda:** Presiding officer asks for a motion to approve the agenda. Upon approval of such motion, there will be not more additions.
8. **Resolutions and/or Reports (Regular meetings only):** Presiding officer calls for the presentation of resolutions or written reports as follow:
 - a. Constitutional Officers:
 1. President (or Vice-President in absence of the President): status of approved ordinance, resolution and significant motions, trip reports and other relevant information.
 2. Secretary: important correspondence addressed to the tribe that Council members should know.

3. Treasurer: monthly financial reports.

b. Chairperson or Vice-Chairman of standing committees; all resolutions reported out of committee for presentation to the Council, or a summary of subjects under committee review, as follows:

1. Youth Affairs
2. Budget & Finance Committee
3. Credit Committee
4. Economic Development Committee
5. Education Committee
6. Enrollment Committee
7. Governmental Affairs Committee
8. Health Board
9. Housing Improvement Program (HIP) Board
10. Judiciary Committee
11. Land & Natural Resource Committee
12. Personnel Committee
13. Social Services Committee
14. Survey Committee
15. Rosebud Housing Authority (SWA)
16. RSR Ethics Commission
17. RST Election Board
18. RST Liquor Commission
19. Tribal Employment/Contracting Rights Office Commission

9. **Annual Reporting:** Oral presentations and written reports, if offered, shall be given by the Present, or Vice-President, of all boards, commissions and committees operating under a tribal charter, ordinance or resolution, at least annually, as follows:

1. Antelope Community (business enterprise only).
2. Black Hill Steering Committee.
3. Indian Health Management, Inc.
4. Local Indian Education, Inc.
5. Ring Thunder Community (business enterprise only).
6. Rosebud Business Development, Inc.
7. Rosebud Community (for profit enterprise only).
8. Rosebud Economic Development Commission.
9. Rosebud Ranch and Farming Enterprise.
10. Rosebud Sioux Firefighters, Inc.
11. RST Fair Board.
12. RST Headstart Parent Advisory Council.
13. RST Medical Management Center Board
14. RST Tribal Land Enterprise.
15. RST Water & Sewer Commission

16. Sicangu Development Corporation, Inc.
 17. Sicangu Association of the Handicapped, Inc.
 18. Sicangu Oyate Ho, Inc. (St. Francis Indian School)
 19. Sinte Gleska College, Inc.
 20. Sioux Nation Treaty Council
 21. The Oyate Community Development, Inc.
 22. United Sioux Tribes
 23. Wild Horses Committee
 24. ZBB (Indian Priority System) Committee
 25. Boards consisting of the Tribal Council
10. **Unfinished Business:** Presiding officer goes to any unfinished business on the agenda from previous meetings.
 11. **New Business:** If a special meeting, presiding officer takes up the purpose of such meeting, or if a regular meeting, she/he then proceeds to the remainder of the approved agenda.
 12. **Announcements:** Presiding officer, other Council officers or members make announcements at this time.
 13. **Adjournment or Recess:** Presiding officer declares the agenda finished for the day and states, "This meeting of the Rosebud Sioux Tribal Council stands adjourned (or recess till the next or designated day)." Or, the meeting may be adjourned or recessed by majority vote by motion.

SECTION C. GETTING THE FLOOR

Any Council member or officer wishing to obtain the floor must address the presiding officer and be recognized by him/her:

1. Addressing the presiding officer shall be verbal, "Mr. Chairman", "Itancan" or "Madam Chairperson" (never by name) and by raising one hand simultaneously.
2. Obtaining the floor is necessary to make a motion or to address the assembly.
3. A point of order, a second to a motion or call for the question may be made by addressing the presiding officer without further recognition.
4. Any wishing to address the assemble from outside the Council must be on the agenda or make such request trough his/her Community representative is not present at that session) If any Council member objects to this request, it shall be denied.
5. Once the floor is obtained, Council member shall stand unless excused due a physical handicap and must keep his/her comments to less than three minutes, as

- timed by Sergeant-at-Arms. (This rule does not preclude the Council member from seeking the floor for another turn at a later time in the debate).
6. No speaker shall be interrupted while she/he has the floor, unless his/her time has expired.
 7. A speaker will address the assembly or vote in Lakota or English and may ask for an interpretation either way.

SECTION D. PROCESSING A MOTION

After being recognized a speaker may act on a motion by saying, "I move that..." And then this procedure take place:

1. A second must be made before debate begins, if there is no second within 15 seconds, the motion dies.
2. If there is a second, Secretary records it and presiding officer states the motion "It has been moved and seconded to ..." and calls for debate by asking "Any discussion?" and if there is none, asks for the question.
3. When a motion is ready for a vote, presiding officer asks the Secretary to read back the motion and calls for a vote by raising of hands or a roll call vote if necessary. The Sergeant-at-Arms counts the vote and Secretary records them.
4. After debate is ended and before presiding officer calls for a vote, any Council member may request a roll call vote.
5. On a roll call vote, Council members shall answer "yes" or "no" or "abstain" or Lakota equivalent, and the Secretary records these answers only. No comments shall be allowed during a roll call vote.
6. After a vote, Secretary announces the vote count and then presiding officer state whether the motion carried or was defeated and further clarifies what the action of the Council means.
7. A simple majority of the Council members in session voting for or against carries or defeats a motion. If a larger majority is required in tribal resolution, ordinance or Constitution, the motioner shall state prior to the vote the required number of votes necessary for passage of the motion.
8. Council members in session means those who vote "yes", "no" or "abstain". Each Council member present shall cast a vote.
9. A quorum to transact business shall be a majority of the Council membership (17 if a 33 member Council)

10. In case of a tie vote, the presiding officer will break the tie.

SECTION E. MAKING AMENDMENTS

An amendment shall be made in either of two ways, provided such amendment is germane (related to the issue), as follows:

1. The first way shall be to obtain the consent of the Council members making and seconding a motion and then voting on the entire motion, resolution or ordinance.
2. If the first way fails, then a second way shall be open by making a motion, “I move to amend the (motion, resolution or ordinance) by taking out...and substituting...” and such amendment shall be voted upon separately prior to the vote on the entire motion, resolution or ordinance.

SECTION F. RULES OF DEBATE (Discussion)

These rules shall be followed during debate (discussion):

1. All motions except to table adjourn or recess are debatable before a vote is taken.
2. A motion shall have a second before it can be debated and the debate shall be limited to the issue at hand.
3. Proposer of the motion shall speak to it first, shall not speak against it, but may vote against it.
4. During debate, remarks from the floor are addressed to the presiding officer and not directed to other debaters.
5. All speakers shall avoid personalities – debate the issue, not the proposer.
6. Presiding officer shall neither enter nor close the debate.
7. To close debate, presiding officer asks for the question. If a Council member calls for the question, debate is closed and the voting begins, unless a motion is made to suspend the rule and extend debate.

SECTION G. PRIORITY MOTIONS

A point of order has the highest priority and then these motions in this order:

1. To adjourn or recess.
2. To table.

3. To amend.
4. To withdrawl a motion .
5. To approve or disapprove.
6. To reconsider (same or next day only by a person who voted in favor).
7. To refer to committee, etc.
8. To appeal a ruling of the chair.
9. To open nominations.
10. To close nominations.
11. To suspend the rules of order and to....
12. To extend debate.
13. To rescind.

SECTION H. MINUTES

Minutes of the meeting shall contain only:

1. Kind of meeting, name or organization, date, time and place of meeting.
2. Presence or absence of officers and Council members or excused absences.
3. Disposition of minutes of previous meetings if a regular meeting.
4. All motion not withdrawn, name of motioner, seconder and questioner.
5. Roll call vote by name of each Council member.
6. Any statement specified "for the record".
7. Time and manner of adjournment or recess.
8. Signature of Tribal Secretary.

SECTION I. ENFORCEMENT AND PENALTIES

The enforcement of these rules of procedure rest with the presiding officer, assisted by Sergeant-at-Arms and any Council member calling for a point of order, and penalties shall be as follows:

1. On first offense during any one session, verbal warning from presiding officer that the speaker is in violation of the Tribal Rules of Order.
2. On second offense during any one session, a warning from the presiding officer that the speaker is in violation of the Tribal Rules of Order, which warning is recorded in the official minutes.

3. On third offense during one session, presiding officer will entertain a motion that the offender be excused from the remainder of the meeting.
4. Any action by the presiding officer shall be open to a motion to appeal by a ruling of the chair.

SECTION J. PRIORITY IN ENFORCEMENT

This is the order of priority in reference in enforcement of the Rule of Order:

1. Tribal Constitution and By-Laws
2. This ordinance
3. Tribal ordinance (after enactment of this ordinance).
4. Tribal resolutions (after enactment of this ordinance).
5. Rulings of the Chair (after enactment of this ordinance).
6. Council motions (after enactment this ordinance).
7. Robert's Rules of Order.

SECTION K. RECISSION OF PREVIOUS RULES

All previous rules of order for Tribal Council meetings are hereby rescinded effective January 1, 1987.

SECTION L. AMENDMENT TO THIS ORDINANCE

These Rules of Order may be amended or repealed in accordance with Ordinance 86-08.